



STATE OF NEW HAMPSHIRE  
DEPARTMENT OF SAFETY  
DIVISION OF FIRE STANDARDS & TRAINING  
BUREAU OF EMERGENCY MEDICAL SERVICES

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**TRAUMA MEDICAL REVIEW COMMITTEE  
COMMITTEE MEETING**

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**February 21, 2007  
Richard M. Flynn Fire Academy  
Concord, New Hampshire**

**Members Present:** Sharon Phillips, RN John DeSilva, Rosie Swain

**Guests:** Sue Barnard, RN, Nancy Guy, RN, Sarah Greer, MD, Patt Sampson, RN, Chandra Engelbert, RN, Raj Gupta, MD, John Prickett, RN, Noreen LaFleur, RN, Lynda Paquette, RN, Doreen Gilligan, RN, Janet Houston

**Bureau Staff:** Clay Odell, EMTP, RN, Vicki Blanchard, EMTP, Fred VonRecklinghausen, EMTP

**I. Call to Order**

The meeting of the Trauma Medical Review Committee was called to order by Clay Odell at 9:30 am on Wednesday February 21, 2007 at the Richard M. Flynn Fire Academy in Concord, NH.

**Item 1. Introductions:** Attendees went around the table and introduced themselves. Clay announced Patt Sampson was the new nominee of the Emergency Nurses Association and Rob DiLuzio was the new nominee of the NH Paramedic Association. Heather Page, longtime representative of the NH Hospital Association was submitted her resignation. Clay recognized Heather's considerable commitment to the NH TMRC, and the group wishes her well.

**Item 2. Minutes.** The minutes from the December 20, 2006 meeting were approved by email vote prior to the meeting. There was no discussion.

**IV. Committee Discussion Items**

**Item 1. Renewal and Hospital Updates** Clay reported that Memorial Hospital has submitted their application for renewal of trauma hospital assignment and would be brought up for consideration at today's meeting.

**Item 2. Air Medical Transport Utilization Review** Clay reported that a new study has been initiated that looks at not only scene flights, but also flights of trauma patients that were interfacility transfers

**Item 3. NH Bureau of EMS Report** Due to time considerations Clay referred attention to the written NHBEMS report that was distributed at the meeting. He would be happy to address any questions or concerns about items in that report.

**Item 4. Interfacility Transport Task Force** The IFT Task Force is continuing to work on data collection. North Country hospitals began collecting data on December 1<sup>st</sup> and will continue to do so until February 28, 2007. The task force continues to meet monthly and is defining work projects for the coming year.

**Item 5. Trauma Team Training Project** Clay will be attending a training program for simulation training instructors in April. The program will roll out to the Level III hospitals shortly thereafter. He has been working with in-house residents and medical students at DHMC and Dartmouth Medical School to “work out the bugs”.

### **III. New Business**

**Item 1. The Memorial Hospital Trauma Assignment Renewal Application**  
The Memorial Hospital's application was reviewed by the TMRC. Following discussion Sharon Phillips moved to table action on the application until the April meeting. Motion seconded by John DeSilva, and motion carried. Clay will contact the hospital and request further information about the trauma performance improvement program. The application referred to a revamped trauma PI program. It was recommended by the group to approach Memorial and review the trauma PI that they have conducted since January of 2007.

Another issue to be brought to the hospital's attention was that although it was recognized that Memorial conducted a lot of trauma education for EMS providers, there was not a lot of trauma education listed for physicians and nurses.

### **IV. Old Business**

**Item 1. Revision of NH Trauma Plan** Clay presented a draft of the introductory section of the revised plan. He asked members to read the draft and consider revisions or edits.

The participants of the meeting reviewed and made changes to the first several sections of the Administrative Components section.

Clay will try to figure out how to submit portions of the document online to members and interested parties. The group can then work on the document between TMRC meetings. The finalized draft of whatever sections had been completed before the meeting could be considered for approval at future meetings.

### **V. Public Comment**

Janet Houston distributed a copy of the EMS for Children Survey. Her group is currently discussing pediatric issues for the trauma plan.

Sharon Phillips presented a brochure of Concord Hospital's Trauma Care conference that would be taking place on Thursday April 19, 2007 at the Grappone Conference Center in Concord, NH.

The Hospital Trauma Coordinators Group will be meeting in this room immediately following the TMRC meeting.

#### **VI. Adjournment**

Clay adjourned the meeting at 11:30. He advised the group that the next scheduled meeting of the Trauma Medical Review Committee would be April 18, 2007 at 9:30 a.m. at the Richard M. Flynn Fire Academy.

**Respectfully submitted:**

**Clay Odell, EMTP, RN  
Trauma Coordinator**